

PAL Meeting

Date: October 15, 2024

Start: 7:12p.m.

End: 8:21p.m.

Location: Hybrid – In-Person at High Park School and Virtual

Attendees: Tenille Wieringa, Patti Granger, Kim Shim, Catrin Thompson, Ashley Skopyk, Korina Parent, Jenn Read, Pam Russ, Rebecca, Pam Armitage, Shelby, Sara

Approvals:

- To adopt the agenda – Korina motions, Kim seconds - Carried
- September 17, 2024 meeting minutes – Korina motions, Kim seconds - Carried

Treasurer's Report:

1. Currently \$13,129.00 in the bank with an adjusted balance of \$9384.00 after various expenses.
2. The nutrition program earned \$159.00 for the first month of this year. The first time this was ran was in June 2024 and it made \$118.00 at that time.
3. There have been two companion savings accounts opened, one timed at 2–5 year savings and one at 10 years. The 2-5 year has \$3415.30 in it currently. Won't be able to determine how much can go into the 10 year until the end of the month and knowing how much is left after all hot lunch expenses have been paid. Decided that deposits to the long-term account should be made at the end of every month and should be a predetermined and standing percentage.
4. GIC is a 5-year redeemable rate-builder, currently has \$10,751.00.
5. Casino account still has \$20,703.77 in it.
6. Playground account currently has \$0 in it but there has been no fundraisers or donations made directly to it.
7. Total gross revenue was up this year totaling \$121,135.76 up from around \$92,000.00 last year. About \$22,000.00 of this was from the casino. Up about \$7000.00 in revenue this year with an increase of about \$3000.00 in expenditures. The increase could be due to Sun Run utilizing the hot lunch website through the entirety of the year as well as accepting debit/credit payments for onsite fundraising. Overall operating expenses came to \$73,043.14.
8. \$19,570.19 was spent on school programs and enhancements.

Discussions:

- **Hot Lunch**

1. There were issues with the Noodle box order this month, contemplating whether to use them again. A lot of the children found the food too spicy and quite a bit of it was thrown out. The portioning was small for the price that was paid. The spring rolls that came weren't individually wrapped, the food wasn't labeled and they were late. Tenille has gone over everything with them that went wrong, and they have offered us a 10% discount if/when we order with them again. Could possibly replace them with Wok Box as they also do hot lunch and it runs along the same type of food.
2. When problems arise while hot lunch is being sorted and handed out the people volunteering are unable to reach Tenille for any help that might be needed. Korina and Cat are willing to help should the need arise.
3. Volunteers for hot lunch for October have been good so far. There are a couple new people training to be leads so will have a total of three leads. Haven't looked at the volunteers for November yet but so far this year there are a lot of new people that have started volunteering. Always better to have too many people rather than not enough.

- **General**

1. Korina motions to spend \$75.00 to buy a second square terminal to be able to run another payment area at fundraisers, Tenille seconds – Carried.

- **Fundraisers**

1. Art Cards for Kids – Korina will be picking up the cards on October 18th and will be shipping them out soon. As far as it sounds, everything is going well with them so far. A lot more Junior Highs were interested in participating this year from last year.
2. Creekside Nursery – Greenery and Poinsettias hasn't been doing well so far. As of now there are only two orders. People will be able to purchase the vouchers at the dance as well so may see an increase in orders after that. They will be able to use debit/credit to do this as well.
3. Pet Foods Etc. – If you say that you are from High Park School you get a 10% discount, and they will be donating 10% of the sales to PAL. We don't have to do anything for the fundraiser, the owner has done up everything for us. People are able to purchase a gift card instore or online. We can run it whenever we want for however long we want. Thinking of running it from November – January so people can use it to buy any pet gifts they may be getting for Christmas. Ashely will get it set up to start at the start of November, she will get the forms printed and in mailboxes and get the information to be posted on Facebook.
4. Make it Sew – Selling planting seeds is to run in November.
5. Halloween Hoopla – Still in need of some volunteers for the dance, if we don't get enough Jenn has asked Korina to post online that people who are volunteering will get a \$5.00 voucher to the dance. There have been a lot of people who have said they will come in to

help set up. A lot of the food has been purchased, bought candy cups so that we don't have to do bags. Would like to focus on buying chocolate bars and things like that that sell rather than the variety packs. Cat will be getting the prizes and pizzas ordered for the dance.

- **Other Fundraisers**

Spending Requests:

1. None at this time.

Election of Executive Members:

- **President** – Ashley Skopyk
- **Vice President** – Korina Parent
- **Secretary** – Pam Armitage
- **Treasurer** – Pam Russ

Nominations Open:

President – Catrin opens up 1st nomination, Korina nominates Ashley Skopyk, Ashley accepts, 2nd call, 3rd call – Passed Ashley as President.

Vice President – Catrin opens up 1st nomination, Pam nominates Korina Parent, Korina accepts, 2nd call, 3rd call – Passed Korina as Vice President.

Secretary – Catrin opens up 1st nominations, Pam Armitage is nominated, Pam accepts, 2nd call, 3rd call – Passed Pam as Secretary.

Treasurer – Catrin opens up 1st nominations, Pam Russ is nominated, Pam accepts, 2nd call, 3rd call – Passed Pam as Treasurer.

Appointment of Committee Heads:

Communication Director – Sara is appointed to the position

Gaming Director – Ashley will be acting as

Hot Lunch Coordinator – Tenille is appointed to the position

Next Meeting: November 19, 2024